



## Employment Application

*Caring Companions LLC is an Equal Opportunity employer. Eligibility for employment is not based on race, color, sex, religion, age, marital status, or national origin.*

**To be eligible for employment you must:**

- a) Be at least 18 years of age
- b) Valid drivers license with proof of
  - i. Automobile insurance (full coverage)
  - ii. Driving record
- c) Show proof of Work Authorization (non-U.S. citizens)
- d) Have First Aid/CPR Certification
- e) Reference letters (from at least 3 people who have known you for at least one year)
- f) A duly completed application form with all required documentation
- g) Proof of TB test and MMR Immunization
- h) Two fingerprint cards for Criminal Background check in Compliance with Alaska Regulation 7ACC 43.770. ***Cost for background check is a non-refundable \$59 (state and federal processing fees).*** Fingerprinting can be obtained at
  - i. Castech Fingerprinting Services  
6901 E Tudor Rd #11, Anchorage  
Phone: 907-337-5002
  - ii. Hi-Tech Fingerprints and ID Services  
3901 Old Seward, #8, Anchorage  
Phone: 907-563-4659



## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Driver License # \_\_\_\_\_ License Exp Date: \_\_\_\_\_

Position Desired: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO

If yes,  
explain:

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

### References

*Please list three people who can attest to your work ethic and reliability who have known you for at least three years.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
(If Applicable)

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
(If Applicable)

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
(If Applicable)

Address: \_\_\_\_\_



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I will be able to work  days after being notified that I am hired.

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

Date Hired \_\_\_\_\_

Hired By \_\_\_\_\_

Hired By \_\_\_\_\_

Comments \_\_\_\_\_

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